

Batavia Township Picnic Shelter
1535 Clough Pike
Batavia, Ohio 45103
513-732-3888

1. The shelter is 28 x 48 feet and has seating for 70 people.
2. There are 10 picnic tables, 4 grills and 4 garbage cans included with the shelter.
3. The shelter is available between 8:00am and dusk on a first come first served basis but can be reserved by completing the attached reservation form. A sign will be posted on the shelter indicating the time and date of the reservation.
4. An applicant wanting to reserve the shelter must be a Batavia Township Resident or a Batavia Township Business Owner over the age of 18 years. Minors must be accompanied by an adult. The shelter is for your exclusive use; however the surrounding grounds are open to the public.
5. Please use string, twist ties or wire to decorate. All decorations must be removed by the applicant.
6. A responsibility form must be signed by the applicant who shall also attend the event. The form must be on file at least 1 week prior to the event.
7. Consumption of alcohol or gambling is not permitted anywhere on the grounds.
8. Any modifications to these guidelines must be approved through the Administrator's office in advance.
9. All vehicles must be kept on the parking lot surface and not the walking trails.
10. The Board of Trustees reserve the right to revise these guidelines as deemed necessary.

Applicant: _____ Date _____

**BATAVIA TOWNSHIP PICNIC SHELTER
RESERVATION FORM
1535 CLOUGH PIKE
BATAVIA, OHIO 45103
513-732-3888
513-732-3988 fax**

DATE: _____

NAME OF RESIDENT: _____
(WHO WILL BE RESPONSIBLE FOR USE OF SHELTER)

ADDRESS: _____

PHONE: _____

NAME OF GROUP: _____

REASON FOR USING SHELTER: _____

DATE & TIME REQUESTED: _____

PROJECTED ATTENDANCE: _____

I, the undersigned, understand and agree that Batavia Township will not be responsible for injury or loss to person or property while on the Township premises. I will be responsible for all damages which may occur as a result of my use of the premises. Further, I understand that should damage occur my organization will lose the privilege of using the facility in the future.

Date: _____

Signed: _____

