

April 1, 2011 – WORKSHOP
RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for workshop session on Friday April 1, 2011 at the Batavia Township Community Center.

Fiscal Officer, Jennifer Haley gave the roll call for the Board of Trustees at 9:05 a.m. Present were: Mr. Wilson, Mr. Cornett, Mr. Sauls, Fiscal Officer, Jennifer Haley, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Kenny Embry, Maintenance Department.

There was discussion on Trustees meetings and content of the meetings.

BIKE TRAIL UPDATE

Chris Clingman updated the Board on the trail with maps, etc., including a report as of July 2010.

PARKING ISSUE – SWAN LANE

Swan Lane is a very narrow road, limiting passage of vehicles, i.e. fire trucks, etc. Mr. Sauls motioned the Batavia Township Board of Trustees *approve installation of “no parking” signs on both sides of the street from the northern Reinhardt property north, on Swan Lane.* Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Dowdney	yes	Motion carried

CUL-DE-SAC ISSUE

There was discussion concerning “no parking” in cul-de-sacs, i.e. Braxton Parke, Sleigh Bell Court, Golden Meadow, and others. It was agreed not to change the current policy.

EQUIPMENT

Mr. Sauls complimented our maintenance department for taking excellent care of all their equipment.

Hot Box

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase of the hot box from Burupro Pavement Products and Equipment for the amount of \$24,950. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Cornett	yes	Motion carried

Mini Excavator Purchase

The township mini-excavator needs repair. There was discussion on the options of purchasing a new one/trading it in for another excavator, or repairing it. A motion will be made at next Tuesday's meeting.

Tractor

The Township budgeted for a new tractor this year. This would be a new purchase. There was discussion on the different makes and models. Ken Embry will have dealers bring in demos for the Township to compare.

SPRINKLER SYSTEM

Mr. Parsons has two bids for the sprinkler system for the Township property on Clough Pike. There were four vendors contacted but only two gave prices. Mr. Sauls motioned the Batavia Township Board of Trustees approve Straight Line Landscaping to install the sprinkler system at the Township Community Center for \$7,590.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

BALL PARK FENCING

Mr. Dowdney motioned the Batavia Township Board of Trustees pay the final balance on the fencing in the amount of \$9,474.48 to Security Fence. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Cornett	yes	
Mr. Sauls	yes	Motion carried

CONTINUING EDUCATION CLASS

As a part of employment contract Mr. Parsons is required to take continuing education classes. Following discussion on the matter Mr. Sauls motioned the Batavia Township Board of Trustees approve Rex Parsons to take an on-line continuing education class, Building a Better Budget Document, through the Government Finance Officer's Association for the amount of \$160.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 11:00 a.m.

Lee Cornett,
Chairman

Jennifer Haley,
Fiscal Officer