

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session Tuesday March 1, 2011 at the Batavia Township Community Center.

**CALL TO ORDER**

Mrs. Kelley led the Pledge of Allegiance. After a moment of silence Mr. Cornett called the meeting to order. Fiscal Officer, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Cornett, Mr. Dowdney, Mr. Sauls, and Fiscal Officer, Jennifer Haley. Also present were Rex Parsons, Township Administrator and Denise Kelley, Zoning Administrator.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 1st, 2011 meeting agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Cornett	yes	
Mr. Sauls	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the minutes of the February 1, 2011 and February 8, 2011 meetings as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Dowdney	yes	Motion carried

**FISCAL OFFICER FINANCIAL REPORT**

Ms. Haley reported another salt purchase for \$15,000 to fill up the salt barn. Mr. Parsons said at this point we are right at budget.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 2011 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Dowdney	yes	Motion carried

**PUBLIC PARTICIPATION**

*As a part of Batavia Township's ongoing efforts to recognized businesses in our community, Mr. Parsons introduced Orbit Manufacturing, located on Armstrong Blvd. Established in 1984, it has progressed into both plastics vacuum forming and fabrication. Mr. Steve Paul, owner, gave the presentation of his business. The bulk of the business is used in grocery store-type environments*

(produce case inserts, vegetable dividers, etc.), employing 20-25. Mr. Cornett presented a plaque to Mr. Paul.

The Cul-de-sac parking was addressed and included public participation. A resolution was passed in 2008. Ms. Julie Schall, Golden Meadow Ct., representing the residents in this particular cul-de-sac, spoke concerning the parking. Mrs. Kelley will follow up concerning this issue.

### **ZONING ADMINISTRATOR REPORT**

Mrs. Kelley gave her report. There were 16 permits this past month. Mr. Sheppard sent out the violations for last month and several have complied.

Mrs. Kelley received several calls in appreciation of the joint meeting last month with the Batavia Township Trustees, BZA, and Zoning Commission.

### **LAW ENFORCEMENT**

Deputy Allen presented his report for January 2011 to the Board. Mr. Cornett thanked our four Deputies for their dedication to our township.

### **TOWNSHIP ADMINISTRATOR REPORT**

There have been dangerous parking issues on Swan Lane, i.e. fire trucks being able to get past parked cars. Ms. Sharon Moss, 25 Swan Lane, spoke in favor of 'no parking' signs on both sides of the street. Action will be taken on this matter at the next meeting.

*Mr. Parsons gave the Trustees the invitation to Jean Schmidt's ribbon cutting at her office in Union Township on March 24<sup>th</sup>.*

Wednesday, March 30<sup>th</sup>, the Trustees are invited to a ribbon cutting ceremony on Curliss Lane for UTM (Utility Trailer Manufacturing) as well as AP (Associated Parts).

Mr. Parsons reminded the Trustees about the NIMS course.

Mr. Parsons gave a synopsis about the requests to use the park property. The Amelia Youth Athletic Council (YAC) used the property last year and are requesting to utilize the property exclusively for all their football teams and all cheerleading squads. This starts in July through the end of October. There will be five teams at a time each weekday. Mr. Sauls suggested a disclaimer if we get requests from other organizations; YAC will have to share the fields with other organizations. There was a question concerning noise to neighboring communities.

Mr. Sauls motioned the Batavia Township Trustees allow the Amelia Youth Athletic Council to utilize the township fields for 11 football teams and 6 cheerleading squads, with the understanding if other organizations need practice fields, they will be required to share the fields, and no loud speakers or amplified noises will be allowed. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes
Mr. Cornett	yes
Mr. Dowdney	yes

Motion carried

Mr. Parsons announced Ohio Mulch Company will take all the mulch/waste from the Township and residents for no charge. This can be taken to their facility on Mt. Carmel-Tobasco Rd.

The Trustees were given information concerning the Old State Route 74 gateway entrance. American Structure Point gave a public participation meeting. There is no interest at this time.

The Trustees need to name a person for the Union Cemetery Board. The next Union Cemetery meeting will be Monday March 7.

### **OLD BUSINESS**

Annexation – Mr. Parsons gave the Winter Conference update and information concerning *JEDD's and type-2* annexation process.

Records retention policy – Mr. Parsons will give the final draft of the policy to the Trustees at the April meeting.

ODOT mileage certification – Approved at the January meeting, Mr. Parsons presented it to the Trustees for signatures. There are 67.119 miles of road in the township as of December 31, 2010.

Concession area – The Trustees were in agreement concerning the plan.

### **NEW BUSINESS**

#### **OTARMA Insurance Renal**

Mr. Parsons provided the Trustees a quote from OTARMA Insurance. The discount that was available last year is no longer available. There is an increase of \$1583 from last year. Mr. Sauls motioned the Batavia Township Board of Trustees approve renewal of the Township's property and liability insurance with OTARMA and authorize the Township Administrator to complete the required paperwork. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

#### **Permanent Appropriations Resolution 3-1-11**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt the 2011 permanent appropriations as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Cornett	yes	Motion carried

#### **Meeting Date Change**

Mr. Sauls motioned the Batavia Township Board of Trustees move the Tuesday, May 3<sup>rd</sup> meeting to Wednesday, May 4<sup>th</sup> due to the special election. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney presented press paperwork to help publicize a proposed marina.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned.

Lee Cornett,  
Chairman

Jennifer Haley,  
Fiscal Officer