

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session Tuesday January 4, 2010 at the Batavia Township Community Center.

ORGANIZATIONAL AGENDA

Fiscal officer opened nominations for the following positions.

Mr. Sauls nominated Mr. Cornett for chairperson. Mr. Dowdney seconded the motion. With no further discussion Mr. Cornett is elected chair for the year 2011.

Mr. Cornett nominated Mr. Sauls for vice chair. Mr. Dowdney seconded the motion. With no further discussion Mr. Sauls was elected vice chair for the year 2011.

For the committee appointments Mr. Cornett and Mr. Sauls will remain on the Central Joint Fire EMS District committee and Mr. Dowdney is appointed to serve on the Union Cemetery Committee.

Mr. Cornett called the meeting to order and after the Pledge of Allegiance, Fiscal Officer, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Cornett, Mr. Dowdney, Mr. Sauls, and Fiscal Officer, Jennifer Haley. Also present were Rex Parsons, Township Administrator and Denise Kelley, Zoning Administrator.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January 4th, 2011 meeting agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Dowdney	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the minutes of the December 7, 2010, and December 17, 2010 meetings as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORT

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 2010 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
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Mr. Sauls yes
Mr. Cornett yes Motion carried

Resolution 1-1-2011

Mr. Cornett motioned the Batavia Township Board of Trustees adopt **Resolution 1-1-2011** retroactive to December 17, 2010. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes
Mr. Cornett yes Motion carried

PUBLIC PARTICIPATION

Mr. Parsons introduced Eagle Scout candidate Robby Duff, who is here to observe the meeting.

ZONING ADMINISTRATOR REPORT

Mrs. Kelley presented her report. With this report were the yearly comparisons and summary of 2010.

Zoning Appeals Resignation

Mrs. Kelly announced Mr. Dowdney sent a letter respectfully resigning from his position on the Batavia Township Board of Zoning Appeals. Mr. Sauls motioned the Batavia Township Board of Trustees accept the resignation of board member Bill Dowdney. Mr. Cornett seconded the motion. On the roll being called:

Mr. Cornett yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

Zoning Appeals Appointment

Mr. Sauls motioned the Batavia Township Board of Trustees appoint Sharon Strickland to fill the vacant seat on the Board of Zoning Appeals. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Cornett yes
Mr. Dowdney yes Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees appoint Bruce Grundy as Sharon Strickland's replacement as alternate on the Board of Zoning Appeals. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Cornett yes
Mr. Dowdney yes Motion carried

The public records policy was adopted in 2008. This serves notice to the public and state government that we have records available to the township residence or any organization. Mr. Sauls suggested electronic record keeping for consolidation of records. Mr. Sauls motioned the Batavia Township Board of Trustees adopt the proposed record retention schedule as it pertains to the Township records. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes
Mr. Cornett yes

Motion carried

Mr. Sauls presented suggestions for a concession-type facility for the ball fields/park on the Township Community Center property. Discussion followed.

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 5:07 p.m.

Lee Cornett,
Chairman

Jennifer Haley,
Fiscal Officer