

Friday, September 18, 2009 – SPECIAL MEETING

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a special meeting Tuesday, September 18, 2009 at the Batavia Township Community Center.

Members of the Board of Trustees present were: Lee Cornett, Archie Wilson, and Jim Sauls. Also present were Township Administrator Rex Parsons and Zoning Administrator Denise Kelley.

Mr. Sauls motioned to appoint Rex Parsons as the temporary Fiscal Officer for the meeting of September 18, 2009. Mr. Cornett seconded the motion. On the roll being called:

Mr. Wilson	yes	
Mr. Sauls	yes	
Mr. Cornett	yes	Motion carried

Mr. Sauls motioned to move to Executive Session. Mr. Cornett seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Wilson	yes	Motion carried

Mr. Sauls motioned to move back into Regular Session. Mr. Cornett seconded the motion. On the roll being called:

Mr. Wilson	yes	
Mr. Sauls	yes	
Mr. Cornett	yes	Motion carried

It is with much regret a letter of resignation to retire was received from Earl Carter effective November 30, 2009. Mr. Cornett motioned to accept Mr. Carter's letter of resignation. Mr. Sauls seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mr. Sauls	yes	
Mr. Wilson	yes	Motion carried

UPDATE

Electric – Mr. Parsons detailed some expenses concerning the Veterans Memorial. Lights should be turned on next week.

Flagpoles – There will be seven flagpoles. These should arrive the second week of October.

Benches/Stone cap – These should also arrive the second week of October. Mr. Cornett and Mr. Parsons drew up the template. The medallions will be placed on top of the concrete.

Cultured Stone Payment – Total of \$3,020.00. This does not include doing the wall caps or the bench seating. Township has supplied the mortar and stone.

Mr. Wilson would like a temporary sign near the Memorial and an ad in the newspaper recognizing those who have made the donations for the Memorial. Mr. Cornett suggested also contacting the local television station.

Engraved Stone – This is ordered and has engraved wording explaining the Memorial.

Mr. Cornett motioned to approve payments to Danny Simms; Dave Gardner for \$7,995.00, and any others outstanding invoices as of September 18, 2009. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Wilson	yes	Motion carried

Landscaping – There was discussion on bids, types of trees, grass, etc. for the landscape design.

Irrigation/Sprinkler System – The Township Trustees discussed and reviewed bids for the system. Mr. Cornett motioned the Board of Trustees accept the bid from Straight Line Landscaping, which includes irrigation, with the understanding that we may substitute some trees. Mr. Sauls seconded the motion. On the roll being called:

Mr. Wilson	yes	
Mr. Cornett	yes	
Mr. Sauls	yes	Motion carried

The Trustees discussed the fencing, where it is placed, and visibility of the Memorial on the township property.

Dedication Ceremony – Discussion took place about the ceremony. This will take place Wednesday November 11, 2009 before the parade in Batavia. Mr. Parsons will continue organizing the event.

Cleaning Contract – There are four bids for the cleaning contract. Mr. Sauls motioned to hire Merri Madden to perform cleaning services in the Township building every other week. Mr. Cornett seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Cornett	yes	
Mr. Wilson	yes	Motion carried

Use of Rear Fields – The Trustees want to get the fields ready for use.

Concert – Mr. Parsons discussed who could perform a concert on the Township property. Instead of a concert at this time Mr. Parsons will arrange some sort of activities near the end of October for the community.

Easement - Mrs. Kelley discussed an issue concerning fencing on a property line with a Homeowner’s Association.

Text amendments – Mrs. Kelley mentioned having a work session concerning text amendments. Mr. Wilson suggested January or February.

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Cornett seconded the motion. Meeting adjourned at 10:43 a.m.

Archie Wilson,
Chairman

Jennifer Haley,
Fiscal Officer