

RECORD OF PROCEEDINGS
Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –Regular

January 17, 2006

The Board of Trustees of Batavia Township met in Regular Session, Tuesday, January 17, 2006 at the Office/Service Complex. Chairman Clepper called the meeting to order at 6:00 PM. Present were Trustees, Lee Cornett, Deborah Clepper, Administrator Rex Parsons, and Fiscal Officer Jennifer Haley. It was noted that Mr. Wilson was not able to attend tonight's meeting. Those present joined in the Pledge of Allegiance to the Flag.

Mr. Cornett motioned to approve the minutes from the January 3rd meeting. Mrs. Clepper seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mrs. Clepper	yes	Motion carried

CLERKS REPORT

Mr. Cornett motioned to adopted **Resolution 1-01-06 to adopt GASB 34 a new format per the Auditor of the State.** Mrs. Clepper seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mrs. Clepper	yes	Motion carried.

Chairman Clepper called for review of the vouchers, warrants, or purchase orders. Mr. Cornett motioned to approve the vouchers, warrants or purchase orders as presented per dates shown. Mrs. Clepper seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mrs. Clepper	yes	Motion carried.

Mrs. Clepper motioned to adopt **Resolution 1-02-06 to accept the Auditors rates and amounts as proposed.** Mr. Cornett seconded the motion. On the roll being called:

Mrs. Clepper	yes	
Mr. Cornett	yes	Motion carried.

SERVICE DIRECTOR

Mr. Embry, Service Director, approached the board and discussed cemetery issues. He asked the Trustees for their permission to install a certain burial device that a family would like to place on their mother's plot. He further described the device and how it would look on the gravesite. Concerns were raised about the look and maintenance of the grave. Trustees agreed to allow for the installation of the device.

Mr. Embry gave a brief update on the maintenance addition. He discussed garage doors and sprinklers, noting that he would like ceiling fans in the bays. He then gave a report on salt usage and fuel usage in 2005. He finalized his report by discussing the 2005 cemetery activity.

ZONING ADMINISTRATOR

Mrs. Kelley, Zoning Administrator, gave a brief report on the zoning activity for 2005. Jonathan Woche, Township Planner, approached the Board and gave a summary on site plan review and proposed text amendments. He touched on the benefits of incorporating stricter guidelines within each district rather than a chapter that would be defined as site plan review. He spoke of procedures other Township use to improve site conditions. There was discussion regarding rather the regulations should be specific in regard to building materials. Mrs. Kelley stated that she would prefer that the code be specific rather than giving her the discretion to decide if a project is appropriate. Trustees were in general agreement that the code should set specific guidelines. Mr. Woche was instructed to proceed with his review in the direction that he had proposed. It was noted that Mr. Woche would set a date in March or April to workshop to educate BZA Board and Zoning Appeals Board on practices and procedures.

Tom Cole and Ernie Arthur were present to discuss TIF issues with the Board.

ADMINISTRATORS REPORT

Mr. Parsons gave a brief report regarding Township business. He noted that Cinergy has requested to perform work in the right of way for installation of a new pole located at 385 Chapel Road. The board accepted the request to permit work.

Clean & Green has been scheduled for Saturday, April 22nd. The board was in agreement to use the Township hall as a meeting site for all volunteers.

There was brief discussion regarding Snyder Road boundary issues.

Mrs. Clepper motioned to approve a payment of \$850.00 for Mr. Woche to give training to Board of Zoning Appeals and any other board members who wish to attend. Mr. Cornett seconded the motion. On the roll being called:

Mrs. Clepper	yes	
Mr. Cornett	yes	Motion carried.

Mr. Parsons stated that he has spoke with Chief Combs and it was recommended to change Officer Boergers shift from 5 PM to 1 AM for the next three months. Additional discussion ensued regarding scheduling.

OLD BUSINESS

Mr. Parsons informed the Board of an annexation he received for 1.64 acres into the Amelia Village. He stated that the village is purchasing property to construct a maintenance facility, and that the property owner requested the annexation.

Mr. Parsons stated that he has again spoke with Mr. Sauls regarding the Pleasant Acres Home Owners Association.

NEW BUSINESS

Mr. Cornett motioned to place an article regarding the Township in the Community Journal, noting that the amount should not exceed \$500.00. Mrs. Clepper seconded the motion. On the roll being called:

Mr. Cornett	yes	
Mrs. Clepper	yes	Motion carried

Chairman clarified that the public meeting has ended and the Board is now entering into a workshop session. She informed the public that they are welcomed to stay however, at this time no more comments would be taken.

There was lengthy discussion regarding the Townships website. The board decided to move forward with rebuilding and updating the site with it being noted that they will approve for Mrs. Green to take classes at the next meeting.

Mr. Parsons and Mrs. Haley stated that they had reviewed the appropriations. Discussion ensued on finances and available resources and expenses for 2006.

There was discussion about the new Township building regarding the interior features, carpet, and furniture proposals. The board decided to make a decision on these items at the next meeting.

As there was no further business to come before the board, Mr. Cornett motioned to adjourn. Mrs. Clepper seconded the motion. Meeting adjourned at 9:16 PM.

Deborah Clepper,
Chairman

Jennifer Haley
Fiscal Officer,