

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session Tuesday, January 3, 2012, at the Batavia Township Community Center.

CALL TO ORDER

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer gave the roll call for the Board of Trustees. Present were: Mr. Dowdney and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Chris Allen, Deputy Sheriff.

CHAIR AND VICE CHAIR APPOINTMENTS 2012

Mr. Dowdney nominated Mr. James Sauls, Jr., as Trustee Chairman. Mr. Sauls nominated Mr. William Dowdney as Trustee Vice Chairman.

Mr. Dowdney is appointed to the Cemetery Board. Mr. Sauls and Mr. Dowdney are appointed to the Fire District.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the January 3, 2012 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the December 20, 2011 meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

FISCAL OFFICER FINANCIAL REPORT

Ms. Haley presented the December 31st year-end report to the Trustees. Mr. Dowdney motioned the Batavia Township Board of Trustees approve the December 2011 financial reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

PUBLIC PARTICIPATION

Mr. Parsons introduced the Cincinnati Junior Rowing Club and President Steve Kenkel, Board member Tim Rolfes, and former Board member Rick Record. Batavia Township has supported the rowing club and their endeavors at East Fork Lake. A video and presentation were shared on the club and their accomplishments.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley presented her report and updates to the Trustees which included an update on our planned developments (PD's) and required extensions. Also presented was a comparison since 2005 of housing permits issued.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons informed the Trustees the health insurance renewal is in progress.

The CJFED received a grant for and installed a warning siren located just outside the Township Property driveway. It will be operational within the next 60 days. Mr. Parsons thanked Mr. Sauls for assisting in placement of the siren.

The Hike-Bike Trail will be having a pig roast on January 21, 2012. This will help raise more funds to aid in the completion of the trail. Mr. Dowdney motioned the Batavia Township Board of Trustees sponsor a table at the event for the cost of \$200.00. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

OLD BUSINESS

Bauer Road Tile

The gas service has not yet been moved at this time.

Lucy Run Cemetery Road

The culvert has been manufactured but not yet delivered to the site and is not ready to be installed. The County is working on getting the right-of-way.

Old 74-Amelia-Olive Branch Intersection

They are currently working on getting the light pole set for the traffic signal. The light should be up in January.

NEW BUSINESS

Trustee Calendar

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt the 2012 calendar as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes Motion carried

No Parking Request

Mr. Sauls motioned the Batavia Township Board of Trustees adopt no parking on the right side of the street on Cristata Court in the Mt. Holly Preserves subdivision. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes Motion carried

Liquor License

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the liquor license transfer request for Elks Run Golf Course to Sequoia Golf Management. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes Motion carried

Special Meeting

Mr. Dowdney motioned the Batavia Township Board of Trustees set a special meeting for January 18th at 9 a.m. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes Motion carried

DEPUTY REPORT

Deputy Chris Allen gave the December 2011 Batavia Township report for the Sheriff's office. There were 384 calls for service generating 181 reports. Out of those calls, 146 reports were generated, 22 adults arrested, 5 juveniles. There were 125 warrants attempted, 34 were able to be served.

The Shop With The Sheriff event was a success with approximately 15 children participating.

Executive Session

Mr. Dowdney motioned the Batavia Township Trustees move into executive session to discuss employee compensation. Mr. Sauls seconded the motion. Session began at 6:46 p.m. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes Motion carried

Regular Session

Mr. Dowdney motioned the Batavia Township Trustees move into regular session at 7:10 p.m.
Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes Motion carried

Salary Adjustments

Mr. Dowdney motioned the Batavia Township Trustees approve the following salary adjustments for the calendar year 2012:

- Mr. Sunday: \$18.04 hourly
- Mr. Kirscher \$18.80 hourly
- Mr. Tuerch \$21.00 hourly
- Mr. Embry \$55,000 annually
- Mr. Zurmehly \$17.00 hourly (maintenance worker 2 category)
- Mr. Sheppard \$17.21 hourly
- Mrs. Kelley \$53,972 annually
- Mr. Parsons \$59,714 annually

Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:13 p.m.

James Sauls, Jr.
Chairman

Jennifer Haley,
Fiscal Officer