

**RECORD OF PROCEEDINGS**

Minutes of

February 1, 2022—REGULAR MEETING

Meeting

**RECORD OF PROCEEDINGS**

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for a special meeting at 6:00 p.m. Tuesday, February 1, 2022, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Also present were Jeff Uckotter, Township Administrator, Steven Tyminski, Service Director, and Denise Kelley, Zoning Administrator.

**APPROVAL OF AGENDA**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 1, 2022 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the Minutes of the January 18, 2022 Regular Meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the January, 2022 financial reports. Real estate tax deposits have not been received yet.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January, 2022 financial reports as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

**RECOGNITION OF DEPUTY PETTIT AND DEPUTY KUHN**

Mr. Perry recognized and welcomed Deputy Pettit and Deputy Kuhn. The deputies introduced themselves. They both look forward to working for Batavia Township and meeting the community residents. Photos were taken.

**THE HONORABLE ADAM C. BIRD – Ohio State Representative For The 66<sup>th</sup> District**

Mr. Bird gave a legislative update including explaining HB 123.

**LAW ENFORCEMENT MONTHLY REPORT**

Deputy Yvonne Sheppard gave the Batavia Township crime report for the month of January, 2022. This is her last meeting for the Township. There were 163 offense reports, an increase of 7% from December. The highest crime type report was theft offenses. There were 569 calls for service, 53 traffic warnings and 14 traffic arrests. There were 95 warrant services, 192 civils, 32 assist other agencies, 60 adult arrests, 2 juvenile arrests, and 174 business checks. There was \$34,000 in property recovered which were two stolen cars. Of the 163 offense reports, the Township Deputies took 121 of those which totaled 74% and 82% of the incident reports. There

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~~were 236 incident reports, of which we took 195. There were 5 overdoses in the Township for the month of January. There were 2 burglary reports, one of which was false. There was one breaking and entering report.~~

### ZONING ADMINISTRATOR/INSPECTOR REPORT

Denise Kelley gave her report for January, 2022. There were 6 single families for January. There were no attached units. We expect more activity next month.

Mrs. Kelley addressed a Resolution regarding the Billingsley PD which requires the vacation of a segment of the right-of-way. They reduced some attached units and changed them to single family.

The R1 site where the Billingsley family home and farm will be divided into three lots with one access point.

The BZA heard 2 cases in January. There are no cases for February.

The Zoning Commission did not meet in January but will have 3 cases on February 17<sup>th</sup> one of which is a major modification of a PD on Clough and Amelia Olive Branch.

They are changing the review process to eliminate the Zoning Commission from the final development plan review.

Denise has heard back from Big Tex. The site plan would come to the Trustees for approval.

### SERVICE DIRECTOR REPORT

Steven Tyminski, Service Director gave the January report.

Steven got quotes for the guardrail by the golf course.

A&A Safety returned the price quote for the road striping.

The equipment is ready for the ice/snow storm warning coming Thursday. It is anticipated there will be 6/10<sup>th</sup> of an inch of ice possibly starting at 6 a.m. The rain has caused an issue for being able to treat the roads right away.

The skid steer was serviced, the bill was around \$1200.

The VAC truck is at JCM. The hydraulic leak hasn't been fixed yet.

The hot box for the blacktop needed minor repairs.

The basketball goals in the neighborhoods are in the roads and causing damage to our trucks/mirrors. Mr. Uckotter suggested having an objective policy township wide about the width of cul-de-sac roads requiring no parking areas.

Steven reported on his contacts made at the winter conference, particularly Henderson about the Kenworth.

Mr. Parsons mentioned power outages and being prepared for our computer systems, etc.

There was a 5-minute break.

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### TOWNSHIP ADMINISTRATOR REPORT

Jeff Uckotter presented his January report. Jennifer Haley was credited with the idea of reaching out to Purina for supporting the dog memorial.

Jeff gave an update on his classes at the winter conference. There was discussion with Mr. Frey about selecting special counsel on specific matters. Mr. Uckotter will research some firms for consultations.

The bidding processes for the splashpad and bathroom building must conform to Federal standards. Mr. Frey had input. Jeff is waiting for the Auditor's office to send information about the guidelines.

There were percussion instrument playground elements at the conference. Jeff suggested an ensemble of these instruments could be added to the park.

Jeff researched and found a plastic wood type product that has more resilience to UV and is more durable for the Welcome to Batavia Township corporate limit signs.

The Salute to Leaders nomination is due February 25<sup>th</sup>.

Jeff brought up the CDBG and the Chapel sidewalk project. We are on the right track.

Jeff got appraisals for the sites around the old Amelia Village Hall. The whole area is 3.45 acres. This development would have to be very specialized. There are houses behind it in Tall Trees.

### COMMITTEE APPOINTMENTS/REPORTS

Jennifer reported on Central Joint Fire & EMS. There is a meeting next week.

He requested that Jeff find out the current percentage of CJFED real and personal property that is in the township versus the percentage in the village. Mr. Frey had input.

### NEW BUSINESS

#### Resolution 2-01-2022

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 2-01-2022**, requesting the vacation of a segment of right-of-way located in the Billingsley PD that was originally intended to facilitate the extension of ASHKIRK WAY. This right-of-way segment is 13.20 feet in length, varies in width from 50 feet to 76.89 feet, and contains 0.0174 acres. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

#### Request For a Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize Township Administrator, Jeff Uckotter, to enter into an agreement with McBride Dale Clarion for planning services, not to exceed. \$9,800.00. This is to include the BZA By Laws, etc. and the P.D. process. Mr. Frey will review the By Laws as they are presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

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### Request For a Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize Township Administrator, Jeff Uckotter, to enter into an agreement with SECO Electric to install one new camera in the foyer for an amount not to exceed \$1,058.00 and five horn/strobe units (located in the restrooms, trustee chambers, foyer, and back-office hallway) for an amount not to exceed \$1,918. Total is \$2,976. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

### Request For a Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize Township Administrator, Jeff Uckotter, to enter into an agreement with Duke Energy twenty (20) new LED road lights along the Batavia Township side of State Route 125 – for an amount not to exceed \$12,650. The road lights will be 4000 Kelvin which is a whiter shade of light. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

### Request For a Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize payment of Perkins/Carmack Application for Payment #3 in the amount of \$61,916.00 for the installation of the Batavia restroom building after assuring all records are in order. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Mr. Uckotter spoke with Terry about the interior bathroom and tile to get a quote.

### Request For a Motion

Mr. Sauls motioned the Batavia Township Board of Trustees to authorize Township Administrator, Jeff Uckotter, to enter into an agreement with Security Fence Group, Inc. to remove and replace twelve (12) wood posts with 9' steel posts and reinstall existing guardrail on Elclick Rd., for an amount not to exceed \$3,525. This agreement would include traffic control for the installation of the guardrail. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

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**Request For a Motion**

Mr. Sauls motioned the Batavia Township Board of Trustees select Stephen Ewan to provide professional appraisal services for the 119 W. Main Street, Amelia site, which includes 3 parcels, for an amount not to exceed \$2,500.00. We pay 35% and Pierce Township pays 65%. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

**EXECUTIVE SESSION**

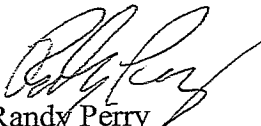
Mr. Perry motioned the Batavia Township Board of Trustees move into executive session pursuant to ORC Section 121.22 (G) (1) to consider the appointment, employment, or compensation of a public employee. Mr. Parsons seconded the motion. Time: 9:10 pm. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

The Board returned to regular session at 9:24 p.m.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Parsons motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 9:24 p.m.

  
Randy Perry  
Chairman

  
Jennifer Haley,  
Fiscal Officer